

KEY QUESTIONS

the big six

6



What are important milestones in Canada's annual budget process?

Fiscal year runs from April to March

Canada's fiscal year runs from April 1 to March 31. Key stages in Canada's budget process include:

- Central agencies work with departments to develop budget strategies:** In June, the Cabinet convenes to review the current budget and identify priorities for the upcoming fiscal year. From June to September, central agencies (Privy Council Office, Department of Finance, and Treasury Board Secretariat (TBS)) work with government departments to incorporate the results of the Cabinet review, in order to develop budget proposals for the Finance Minister to consider. By September, all government departments, including GAC, send budget letters to the Finance Minister, which includes requests for budgetary changes.
- Pre-budget consultation process begins, including public outreach and parliamentary consultations with external stakeholders:** From June to August, the Department of Finance invites CSOs and other stakeholders to submit suggestions on the budget, including on development. The pre-budget consultation process provides direct opportunities to advocate for issues around the overall ODA file.
- Minister of finance consults with Parliament:** In October, the Minister of Finance releases Budget Consultation Papers and begins consultation with the House of Commons' Standing Committees. These consultations run from October to December. Participants from within government as well as other experts are invited to give testimony on policy areas and budget lines. Results of the consultation process and recommendations of the standing committees and Cabinet policy committees are compiled and considered by the Finance Minister. Continued engagement with key decision-makers is key during this time. Further, the Department of Finance launches its annual consultation on ODA, as required under the Official Development Assistance Accountability Act. While not part of the official budget consultation, this is a critical opportunity to advocate for increases for overall ODA or specific initiatives.
- Fall Fiscal Update and Public Accounts of Canada are released:** In fall (autumn)– typically November– the Department of Finance tables its Fall Fiscal Update and Public Accounts. These provide an update of economic and fiscal projections since the previous budget. Around this time the House of Commons' Finance and Foreign Affairs Committees hold consultations. These may provide direct opportunities to advocate for development issues, especially during the discussion of the Public Accounts, when the status of the execution of the previous year's budgets are released.
- Finance minister develops budget strategy, Cabinet reviews it; prime minister and finance minister make final decisions:** In early December, the minister of finance develops a budget strategy with input from the 'Memoranda to the Cabinet' from all departments. It outlines both policy priorities and financial asks. The Cabinet reviews these and budget proposals from December to January. The prime minister and the finance minister may make final adjustments until February/March. At this time, the Prime Minister's Office and other Cabinet-level officials are able to 'push in' additional funds for specific development initiatives.
- 'Main Estimates' are tabled, finance minister delivers budget speech; budget is approved:** The budget is usually presented to the House of Commons in February/March in a speech by the finance minister. The Main Estimates, which are the detailed spending plans for each department for the upcoming financial year, will be tabled by the president of TBS no later than April 16 in 2019. However, there will be areas of surplus not included in the Main Estimates, as the government will look to maintain a 'surprise' factor around highly political areas, including development spending.

